



Feba Communication Trust Pakistan
Digital Media Internship Training
Program Phase II

Batch No _____



Personal Information

Name:

Father Name:

CNIC:

Contact:

Date of Birth:

Email:

Residential Address:

Academic Information:

	Institute	Year	Board	Major subjects
Matric				
Intermediate				
Graduation				
Masters				
Other				

Emergency Contact

Church Detail

Reference -1

Reference -2

Attach the Following Document

1. Copy of academic mark sheet
2. Copy of CNIC
3. Copy of domicile
4. Latest picture
5. Any professional certificate /diploma/degree
6. Church Membership Letter

Undertaking by Applicant for Media Internship Program Phase II

1. I _____ S/D/O _____ holding
CNIC _____

do hereby solemnly confirm that:

- i. I have read and understood the Internship criteria and requirements of the internship training program.
 - ii. I understand and am aware that my Internship will be cancelled if I do not meet the Internship program requirements.
 - iii. I hereby undertake that if any forgery is detected in the documents which I have provided or any information is found to be incorrect my internship training may be cancelled immediately.
2. All personal and academic information provided by me is correct to the best of my knowledge.
3. I will abide by all policies and regulations set by FEBA Communication Trust Pakistan.
4. I agree that the Digital Internship certificate will be provided upon the completion of the Internship Training Program Phase-II only.
5. FCTP may accommodate any intern as an employee if a post is vacant and the management is satisfied with 3 months performance & Conduct during the Internship Training Program.

Student Signature: _____

Dated: _____

The guiding line/Rules/SOPs for Internship Training Program-Phase II

1. Attendance will be strictly observed
2. Prior approval from the Administration is required for leave or a short leave
3. Daily morning devotion is mandatory
4. Bringing guests or outsiders is not allowed
5. Unnecessary use of mobile phones, gossiping, and loose talk are strictly prohibited
6. In case of unannounced leave (full or half day), stipend deduction will apply
7. In case of recording or follow-up activities, you must stay beyond working hours or travel out of town as needed
8. Tea will be served twice daily at 10:30 AM and 3:00 PM
9. You must bring your own lunch
10. Monthly stipend will be paid accordingly

For Office Use

Completed by Staff

1. The information above is verified and accurate to the best of my knowledge.
2. All the required academic documents are attached.
3. The Church membership letter must be furnished by the applicant, duly attested by the Pastor in charge of the church.

Staff Name: _____ Signature _____ Date _____

Address: Feba Communication Trust H # No. 10/B Beth Saida Colony, Misrial Road, Rawalpindi

Contact: +92-51-5166621 +92-51-5166676 Email: fctp74@gmail.com

